

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS  
THURSDAY, JUNE 30, 2016  
9:00 AM REGULAR SESSION**

**Commissioners met in regular session with all members present.**

**1. Invocation and Pledges.**

Prayer said by Frank Berka

**2. Consider and take action on approval of:**

**A. The minutes of previous meeting:**

Motion to approve the minutes of previous meeting made by Paula Gentry

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved. (Minutes of meeting held on June 15th)

**B. Payroll changes:**

Motion to approve payroll changes made by Don Gross

Second by Paula Gentry

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for

Motion approved.

Copies attached.

**C. Payroll:**

Motion to approve payroll made by Paula Gentry

Second by Don Gross Frank Berka abstained

Paula Gentry, Don Gross and Mike Spencer voted for

Motion approved.

Copy attached.

**D. Budget amendments:**

Motion to approve budget amendments made by Frank Berka

Second by Paula Gentry

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for

Motion approved.

Copy attached.

**E. Accounts payable:**

Motion to approve accounts payable made by Frank Berka

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

**F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; Certificate of Liability Insurance for Material Resources, Inc.; and applications for use of Upshur County roads and rights-of-way and permit requests.**

Motion to record all documents listed above made by Frank Berka

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for

Motion approved.

Copies attached.

**3. Hear and discuss report from the Upshur County Historic Commission and Historic Upshur Museum.**

The Court heard an activity report from Gwen Jewett of the Historic Commission and Historic Museum

No action needed.

Copy attached.

**4. Discuss and take action to enter into interlocal agreement with Pritchett Water Supply for the Texas Dept. of Agriculture 2016 Grant Award.**

Motion to approve the interlocal agreement with Pritchett Water Supply for the Texas Dept. of Agriculture 2016 Grant Award made by Mike Spencer

Second by Paula Gentry

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for

Motion approved.

Copy attached.

**5. Discuss and take action to adopt the Texas Dept. of Agriculture Policy for the Code of Conduct for Procurement.**

Motion to adopt the Federal Grant Procurement Policy made by Frank Berka

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for

Motion approved.

Copy attached.

**6. Discuss and take action to establish and appoint the Selection Review Committee for selecting and rating proposals for grant administration and engineering services for the County's Grant Award through the Texas Dept. of Agriculture.**

Motion to create the selection review committee made by Don Gross

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for

Motion approved.

Motion to appoint Robbie Arrington, Cindy McMillan and Paula Gentry to the selection review committee made by Don Gross

Second by Frank Berka

Don Gross, Frank Berka and Mike Spencer voted for

Motion approved.

**7. Discuss and take action to adopt a policy to pay employees all holiday and compensatory time upon interdepartmental promotion or transfer to another department.**

Motion to approve a Human Resources policy to pay employees all holiday and compensatory time at the time of an interdepartmental promotion or transfer to another department made by Don Gross

Second by Frank Berka

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for

Motion approved.

**8. Discuss and take action to advertise and accept bids on oil and gas lease for Upshur County School Land in Throckmorton County.**

Motion to advertise and accept bids for our oil and gas lease for Upshur County School Land in Throckmorton County thru July 28<sup>th</sup> and open bids in Commissioner's Court on July 29<sup>th</sup> made by Don Gross

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for Motion approved.

**9. Adjourn.**



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Attest: Terri Ross, Upshur County Clerk

Attendance sheet placed into minutes for recording purposes only.

Bills previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.

